



4 Incorporation Options



Limited Liability Company (LLC)

SMEs Business
1 - 50 members.
45 days to set up



Joint Stock Company (JSC)

Larger businesses
No shareholders limit
Public stock exchange



Representative Office

Market research
Cannot generate income



Branch Office

Operates under parent company
Full business activities

Are You in a Hurry?

Here're the fastest way to start doing business in Vietnam

Incorporation



Shelf Company

- ✓ 100% foreign-owned company.
- ✓ IRC & ERC
- ✗ Full incorporation needed

40 - 60 days
7 days

- ✓ 100% foreign-owned company.
- ✓ IRC & ERC
- ✓ Ready-to-go company

Post-Incorporation Steps



Legal

Includes registration paperwork, company seal & bank account



Accounting & Tax

Includes tax registration, tax submission & FDI audits



HR & Payroll

Includes labor department registration, insurance & taxes



Required Documents

to set up a foreign-owned company in Vietnam



Investment Registration Certificate (IRC)

First, you will have to file for an IRC. For this you will have to enquire with the appropriate local authorities.



Enterprise Registration Certificate (ERC)

To certify your company's legitimacy in the country, you need an ERC. Here are the required documents to submit:

- **Application for enterprise registration**
Enterprise name, the address of a registered office, business line, charter capital of the owners, types of shares, number of employees, details of relevant partners/representatives, and tax registration credentials;
- **List of board members**
- **Company charter/article of association**
- **Copy of passport/ID card or other valid personal identification documents of individual members**
- **Copy of IRC, as specified under the Law of Investment.**

